



Operations Manual for October/November

- Review inventory and order any necessary equipment
 - Practice baseballs (you can never have too many)
 - Helmets
 - Logo stickers for helmets
 - Batting tees (I prefer [Tanner Tees](#), they last SEVERAL years)
 - Game balls (we use Wilson A1010)
 - Agility ladders/medicine balls/hurdles
 - Catcher's gear
- Get player's hat sizes and order hats (we use [Zephyr](#), great prices and custom hats)
- Review your schedule and confirm games
- Develop your offseason conditioning program
- Hold an offseason meeting
 - Academic eligibility requirements
 - Offseason conditioning schedule
 - Season requirements (physical, season fees, tryout paperwork)
 - Tentative tryout dates
 - Offseason camps and clinics
- Put the field to sleep for the winter
 - Organize storage (to be done while doing inventory)
 - Scan the field for safety issues
 - Fences that curl up
 - Dangerous lips
 - Holes in fences/netting
 - Rebuild mounds and fill holes with clay
 - Edge and trim lips around infield
 - Fertilize, aerate, over seed (as needed)
- Hire coaching staff for the spring
 - Hold a coaches meeting to introduce coaches to your coaching philosophy, program ideals, and technical and tactical skills
- Begin planning camps or clinics for your youth program
- Begin planning next year's fundraiser (we use [Adrenaline](#) for our big fundraiser)